



Trinity St. Peter's Church of England Primary School

17th November 2011

Dear Parents / Carers,

Re: January 2012

There will be a need to make some staff changes from the start of the January Term 2012 when Mrs. Pringle takes over as Acting Head Teacher.

The following arrangements have now been finalised:

Year 5

Mrs. S. Preston will be taking maternity leave with effect from the start of the January term 2012.

A new teacher, Mr. A. Deacon, has been appointed to the Y5 class teacher position from the start of January 2012 to cover Mrs. Preston's maternity leave.

Mr. Deacon will visit the school prior to the end of this term to meet with the children and Mrs. Preston, to ensure a smooth transition between class teachers. I am sure that Mr. Deacon will also be available for any parents who wish to meet with him before the end of term.

Year 4

Mrs. D. Pringle will be Acting Head Teacher from the start of the new term in January 2012 and consequently will not have a class teacher responsibility. Her current Year 4 teaching role will be taken over by Mrs. C. Hall on a full time basis. Mrs. Hall has already been working with the Y4 class each week.

Year 3

Mrs. H. Haygarth will continue to teach Year 3 on Wednesdays, Thursdays and Fridays and Mrs. S. Bevin will move from Y1 and take over the teaching of Y3 on Mondays and Tuesdays. Mrs. Bevin has previously taught the children and knows them well.

Year 1

Mrs. J. Molloy will take responsibility for the Y1 class on a full time basis.

I can assure you that these arrangements have been made to minimise any disruption to the children and to continue with the effective and efficient day to day running of the school. If you have any concerns about these arrangements, please contact school and I will be happy to make an appointment to meet with you.

Yours sincerely,

M. Dutton
Head Teacher