



September 2011

Dear Parents,

**PARENT-TEACHER INTERVIEWS**  
**Wednesday 19<sup>th</sup> & Thursday 20<sup>th</sup> October**

We will be holding our Autumn Term Parent-Teacher meetings on the above dates. This is an opportunity for you to meet your child's teacher, ensure your child has settled well in their new class and to share any information you feel the class teacher should know about your child.

The times allocated will allow you to have, at the most, a **10 minute appointment**. If you feel that you will require longer, then please contact the office.

**As usual, children will not be allowed at the meeting.**

Please indicate your first and second choice of times for appointment by ticking the appropriate boxes and we will do our best to accommodate your choice.

We would be grateful if you would indicate with a ✓ in the appropriate box if you have more than one child in school and will therefore need to allow time to move between teachers. Teachers will then organise times appropriately.

Please complete and return the attached slip to the Class Teacher by **Friday 7th October**. You will be notified as soon as possible of your appointment time.

Yours sincerely,

Mr. M. Dutton  
Headteacher

# PARENT-TEACHER INTERVIEWS

## Wednesday 19<sup>th</sup> & Thursday 20<sup>th</sup> October

Please tick your 1<sup>st</sup> and 2<sup>nd</sup> choices for appointment with the Class Teacher, detach and return to school by Friday 7<sup>th</sup> October, 2011.

Day	Time Slot Between	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice
Wednesday 19 <sup>th</sup> October	3.15 - 4.30 pm		
	4.30 - 5.30 pm		
	5.30 - 6.30 pm		
	6.30 - 7.00 pm		
Thursday 20 <sup>th</sup> October	3.15 - 4.30 pm		
	4.30 - 5.30 pm		
Child(ren) in other class(es) <input type="checkbox"/> Class(es).....			

Child's Name ..... Class .....

Signed ..... Date .....  
(Parent / Legal Guardian)

### Feedback for Website

Our school website provides regular whole school and class information. It is updated every Friday, although some information is also added throughout the week. **To keep improving the site we do need your feedback.**

How regularly do you visit the site? (please circle)

Every day      Once or twice a week      Hardly ever      Never

Which pages of the website do you visit the most?

What improvements would you like to see?

**Thank you for taking the time to complete this - we really appreciate it!**