Friday 10th July 2020

Dear Parent / Carer,

From September, all parents of EYFS and KS1 pupils will have access to Tapestry, a secure online learning journal which will help staff and families to celebrate and assess children’s learning and development. In preparation for this, we would like to ask families to sign up to this site so that the children are ready to access this learning platform next term.

**EYFS & KS1 Tapestry**

**How can you set up Tapestry?**

Next week, you will receive a link via email. By clicking on the link, you will be able to create a password of your choice and gain access to your child’s account. We would advise that parents keep a record of this password. These details are personal to you and your child and must not be shared. By following the link and creating your password, your account will be activated.

You may also wish to download the Tapestry app, which is free of charge and available from iTunes and Google Play for both iphones and android phones.

**How does it work?**

Once you enter Tapestry, you will find four tabs at the top of your page:

• The Observations Tab displays observations or completed activities that you have uploaded and shared with your child’s class teacher. You may wish to share additional home learning with your child’s class teacher, by clicking ‘Add Observation’, on this page. Documents, photos and videos may be uploaded by choosing the ‘add files’ option.

• The Children Tab displays the children you have been linked with and can therefore access their learning journals. Clicking each child on this page will take you directly to a list of recent observations and activities, specific to that child.

• The Memos Tab is where class teachers can notify parents of general information and any reminders.

• The Activities Tabcan be compared to an interactive workbook. It is where you will find daily tasks set by your child’s teacher. Clicking on an activity will take you to the instructions for completing the activity and the supporting, downloadable resources. Your child’s class teacher may also give a date by which this task should be completed. Once completed, you should scroll down to find the ‘Reply with an observation’ button, which will allow you to upload your child’s completed activity and share any feedback with your child’s class teacher. The class teacher can then provide feedback.

You can access a wide range of tutorials on your Tapestry account, to further support you with using Tapestry.

An Acceptable Use Policy (AUP), overleaf, outlines the expectations for parents for Tapestry use. By signing up to Tapestry, you are confirming that you have read the AUP and agree to the terms.

Yours sincerely,

Mrs Pringle

Headteacher