



Trinity St. Peter's

Church of England Primary School

where children shine

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### **Tapestry Acceptable Use Policy – 2020 / 2021**

From September 2020, Trinity St. Peter's will provide parents of EYFS and KS1 students with filtered, monitored Tapestry accounts for the purpose of facilitating teacher-pupil communication and participation in web-based classroom activities via Tapestry. The goals of the school are to provide an alternative tool for effective and meaningful classroom instruction whilst children are undergoing remote learning and ensure that these tools are used in a safe manner. Therefore, the Tapestry accounts being provided for parents are intended for **educational purposes only** and will be actively monitored through our domain and by TSP staff. Failure to comply with the Acceptable Use Policy of Trinity St. Peter's by children and/or parents can result in restrictions being placed upon the accounts.

#### **1. Account security and safety**

It is the responsibility of parents to maintain the confidentiality of their Tapestry account information. Parents will not share usernames, passwords, or other account information. Parents will report any possible unauthorised use of their accounts to a teacher. Under no circumstances, will parents attempt to login to another child's Tapestry account.

#### **2. Student and parent use guidelines**

Tapestry accounts are to be used for the following purposes only:

- Teacher-parent correspondence;
- Teacher-pupil correspondence;
- Accessing/submission of classroom assignments or materials.

Parents may not use Tapestry accounts for:

- Unauthorised personal communication;
- Forwarding of chain mail, spam, or commercial content;
- Sending inappropriate or immoral content or language.

#### **3. Privacy**

Videos and photographs of the children's learning journey are not to be placed on parents' social media or other online platforms without permission from the school. Any incidents where this confidentiality is breached may result in parental access being denied.

Tapestry accounts are the property of Trinity St. Peter's. Parents should not expect any content to be hidden or private from school, and it should not be used to store information that needs to be treated as such. Appropriate action will be taken if dangerous or malicious programs or content are detected.

These terms supplement our ICT 'Acceptable User Policy' which you have already signed this year and follow at all times. By activating your Tapestry account, you are confirming your acceptance of these additional terms.